No.MANUU/ER-1(B) /F.182/2018-19/903   15ᵀʰ October, 2018

ORDERS

Sub: MANUU - ER-I Section - Dr. Shaik Shaheen Altaf, Associate Professor, Dept of Education & Training - Appointment as Provost (Girls Hostel) - Orders - Issued

Ref: Approval of the Incharge Vice-Chancellor dated 15.10.2018.

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Dr. Shaik Shaheen Altaf, Associate Professor, Dept. of Education and Training, MANUU is appointed as Provost, Girls Hostels of the University with immediate effect in place of Dr. Arshia Azam, Associate Professor, MANUU Polytechnic, Hyderabad.

2.   The above assignment shall be for a period of one year or till further orders whichever is earlier.

3.   The above assignment shall be additional charge apart from her normal duties at Dept. of Education & Training.

3.   She shall work under the direct control of the Chairperson, Managing Committee Girls Hostels and the Vice-Chancellor.

4.   She shall be entitled for payment of honorarium as per University's O.M.No.1187 dated 24.12.2013.

5.   On her appointment as Provost, Girls Hostels, Dr. Shaik Shaheen Altaf is relieved from her additional responsibility as Deputy   Dean, Students Welfare immediately.

6.   A copy of the charge handing over and taking over certificate shall be submitted to   the O/o the Registrar for records latest by 16.10.2018.

15/10/18
Registrar

Copy to:

1. Dr. Shaik Shaheen Altaf, Associate Professor, Dept. of Education Training
2. Dr. Arshia Azam, Associate Professor, MANUU Polytechnic Hyderabad.
3. Prof. Shuguta Shaheen, Chairperson, Managing Committee Girls Hostels
4. The Head, Department of Education and Training
5. Principal, MANUU Polytechnic, Hyderabad
6. Provost, Boys Hostels
7. The Proctor / Dean, Student's Welfare
8. VC/PVC/Registrar' offices
9. Finance Officer
10. Director, CIT for uploading on University website
11. Personal files / Concerned file