

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, accredited "A" Grade by NAAC)
PLANNING AND DEVELOPMENT SECTION



No. MANUU/P&D/F.102/2020-21/76

31st December, 2020

NOTICE

Sub: MANUU – Non-Receipt of information from Several Departments/Sections sought by MoE/UGC and other Central Agencies – Reg.

Ref: Approval of the Vice-Chancellor's dated 31.12.2020.

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It has been noticed that various Departments/Sections are not submitting information on time and also accurate information as when requested, which is facing great difficulty in sending the required information to the UGC/MoE/other Central Government organizations within the stipulate time.

It may not be out of place to mention that as per UGC (Returns of Information by Universities) Rules 2004, it is mandatory for the Universities to furnish the information by the specified date. Any Universities failing to comply with this may have to face the consequences as provided in Section 14 of the UGC Act.

Accordingly, all the Deans of Schools and Heads of Departments/Sections are requested to cooperate in furnishing the relevant data / information and ensure the correctness of the data in the prescribed format only and submit the same to Planning and Development Section/any other sections for onward transmission to MoE/UGC and other Central Agencies. It is also requested not to wait for the reminders.

If any offices have not provided their inputs due to which the required information is not possible to forward to the concerned ministries within the stipulated time-frame, the concerned Head of the department/offices who have not provided the information will be held responsible.


REGISTRAR I/C

To

**All the Deans and HoDs
Directors Centres / DDE
All Section Heads
All R.Cs/SRCs/Polytechnics/ITIs
CTEs and Model Schools etc.**

Copy to:

- 1) O/o the Vice-Chancellor/Registrar
- 2) The Director, CIT — with a request to upload on University website.