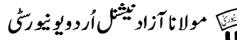
मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015		
Name of the Post:	FINANCE OFFICER	
Category:	UN-RESERVED (UR)	
No. of Posts:	One (01)	

Essential Qualifications and Experience:

- i) A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale.
- ii) At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration.

OR

Comparable experience in research establishment and / or other institutions of higher education.

OR

15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.

iii) Knowledge of Urdu reading, writing and speaking is preferable.

The appointment shall be made either on deputation or on direct recruitment basis.

Desirable:

- a. Working experience of Budgeting & Financial Accounting etc. in Autonomous bodies / University will be preferred / due weightage.
- b. Good working knowledge of rules & regulations of Central Universities relating to accounts / audit, service conditions and related financial matters.

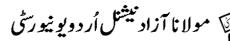
The following candidates have been short-listed to be called for interview for the post of **FINANCE OFFICER** under **UR** category based on the above qualifications and experience.

SI. No	Name of the Candidate	Application Form No.	Remarks
01	Mr. Mirza Vazir Hussain	03	
02	Mr. M G Gunasekaran	07	
03	Dr. Papabhai Shaik Munawar Hussain	09	
04	Mr. Prakash Ambadas Ratnaparkhi	10	(03 months service is left)

SCREENING REPORT:

Total no. of Candidates applied : 10

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015			
Name of the Post:	REGISTRAR		
Category:	UN-RESERVED (UR)		
No. of Posts:	One (01)		

Essential Qualifications and Experience:

- i) A Master's degree with at least 55% of the marks or its equivalent grade 'B' in the UGC seven-point scale.
- ii) At least 15 years of experience as Lecturer (Sr. Scale) / Lecturer with 8 years in Reader's grade along with experience in higher educational administration.

OR

Comparable experience in research establishment and / or other institution of higher education.

OR

- 15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.
- iii) Knowledge of Urdu reading, writing and speaking is preferable.
- iv) Preferable age 50 years.

Desirable:

- a. Ph.D in any subject from a recognized institution.
- b. Experience of administrative practices, human resource management, statutory functions and academic activities of Universities. Preference will be given to those who are working experience as Registrar in Autonomous bodies / Universities.

The following candidates have been short-listed to be called for interview for the post of **REGISTRAR** under **UR** category based on the above qualifications and experience.

SI. No	Name of the Candidate	Application Form No.	Remarks
01	Dr. Shakeel Ahmad	02	
02	Dr. Nazim Husain Al Jafri	03	(Experience Certificate to be produced at the time of Interview)
03	Mr. Mirza Vazir Hussain	10	
04	Dr. Papabhai Shaik Munawar Hussain	15	
05	Dr. P Fazul Rahaman	16	

SCREENING REPORT:

Total no. of Candidates applied : 16
Short-listed / eligible for interview : 05

मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015		
Name of the Post:	CONTROLLER OF EXAMINATIONS	
Category:	UN-RESERVED (UR)	
No. of Posts:	One (01)	

Essential Qualifications and Experience:

- i) A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale.
- ii) At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 08 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration.

OR

Comparable experience in research establishment and / or other institutions of higher education.

OR

15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

- iii) Knowledge of Urdu reading, writing and speaking is essential.
- iv) Age: Preferable 45 years.

Desirable:

- a. Ph.D in any subject from a recognized institution.
- b. Adequate experience in the pre-conduct and post-conduct of University examinations or other comparable examinations.

The following candidates have been short-listed to be called for interview for the post of **CONTROLLER OF EXAMINATIONS** under **UR** category based on the above qualifications and experience.

SI. No	Name of the Candidate	Application Form No.	Remarks
01	Mr. Mirza Vazir Hussain	08	
02	Dr. Nazim Husain Al Jafri	09	(Experience Certificate to be Produced at the time of Interview)
03	Mr. Mohammad Ahsan	11	
04	Papabhai Shaik Munawar Hussain	13	

SCREENING REPORT:

Total no. of Candidates applied : 15



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015			
Name of the Post:	f the Post: ASSISTANT REGISTRAR		
Category:	OTHER BACKWARD CLASSES (OBC)		
No. of Posts:	One (01)		

Essential Qualifications and Experience:

- i) Good academic record plus Master's degree with at least 55% of the marks or its equivalent of B in the UGC seven-point scale.
- ii) Five years of experience as Section Officer / Superintendent in Central / State University / Offices.
- iii) Knowledge of Urdu reading, writing and speaking is essential.
- iv) Age Limit: Not above 35 years.

The following candidates have been short-listed to be called for interview for the post of **ASSISTANT REGISTRAR** under **OBC** category based on the above qualifications and experience.

SI. No	Name of the Candidate	Application Form No.	Remarks
01	Dr. Bucherla Murahari	09	* Provided that the candidate produces Marks Memo of Post Graduation with 55% or Grade B as per UGC 07 Points Scale at the time of Interview.
02	Mrs. Shaheen	10	
03	Mr. Mohammad Mushtaque Alam	12	
04	Mr. P Habibulla	13	

SCREENING REPORT:

Total no. of Candidates applied : 14



(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015		
Name of the Post: ASSISTANT REGISTRAR		
Category:	SCHEDULED CASTE (SC)	
No. of Posts:	One (01)	

Essential Qualifications and Experience:

- i) Good academic record plus Master's degree with at least 55% of the marks or its equivalent of B in the UGC seven-point scale.
- Five years of experience as Section Officer / Superintendent in Central / State University / ii) Offices.
- Knowledge of Urdu reading, writing and speaking is essential. iii)
- Age Limit: Not above 35 years. iv)

The following candidates have been short-listed to be called for interview for the post of **ASSISTANT REGISTRAR** under **SC** category based on the above qualifications and experience.

SI. No	Name of the Candidate	Application Form No.	Remarks
01	Mr. Ashok Kumar Baitha	10	

SCREENING REPORT:

Total no. of Candidates applied : 13

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015		
Name of the Post:	PRODUCER-I (MEDIA CENTRE)	
Category:	OTHER BACKWARD CLASSES (OBC)	
No. of Posts:	One (01)	

Essential Qualifications and Experience:

i) Master's Degree in any subject or Bachelor's degree in Engineering with 3 years experience in video production or direction preferably in Educational TV.

OR

PG Diploma in direction from FTII or equivalent qualification.

ΩR

Master in Communication and 2 years experience in video production preferably in Educational TV

- ii) Knowledge of Urdu reading, writing and speaking is preferable.
- iii) Age: Not above 35 years.

The following candidates have been short-listed to be called for interview for the post of **PRODUCER-I (MEDIA CENTRE)** under **OBC** category based on the above qualifications and experience.

SI. No	Name of the Candidate	Application Form No.	Remarks
01	Mr. Hashmi Syed Imran	01	
02	Mr. Tanzeel Ather	03	
03	Mr. Habeebulla S	06	
04	Mr. Mohammad Aftab	09	
05	Mr. Mohd Abdul Muneer	14	

SCREENING REPORT:

Total no. of Candidates applied : 14

मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II

Recommendations of the Screening Committee

Employment Notification No.: 35/2015 dated 31.03.2015	
Name of the Post:	LIBRARIAN
Category:	UN-RESERVED (UR)
No. of Posts:	One (01)

Essential Qualifications and Experience:

- i) A Master's Degree in Library Science / Information Science / Documentation with at least 55% marks of its equivalent grade of B in the UGC seven points scale and consistently good academic record.
- ii) At least thirteen years as a Deputy Librarian in a University Library or eighteen years' experience as a College Librarian.
- iii) Consolidated API Score of 400 points.
- iv) Evidence of innovative library service and organization of published work.
- v) Knowledge of Urdu reading, writing and speaking is essential.

<u>Desirable:</u> M.Phil / Ph.D. Degree in Library Science / Information Science / Documentation / Archives and Manuscript-keeping.

The following candidates have been short-listed to be called for interview for the post of **LIBRARIAN** under **UR** category based on the above qualifications and experience.

Screening Report:

Total No. of Candidates Applied: 03

Short-listed / Eligible for Interview: Nil